

General Accounting Certificate C25100B

The General Accounting certificate is designed to provide students with the basic knowledge and skills necessary to record accounting transactions using general ledger accounting software or a manual accounting system. The student will also gain experience with general computer application software.

All courses in this certificate program may be applied toward the completion of the Associate of Applied Science degree in Accounting.

Prefix & Number	Description	Class	Lab	Clinical/ Shop	Credit
ACC 120	Principles of Accounting I	3	2	0	4
ACC 121	Principles of Accounting II	3	2	0	4
ACC 129	Individual Income Taxes	2	2	0	3
ACC 140	Payroll Accounting	1	2	0	2
ACC 150	Computerized General Ledger	1	2	0	2
CIS 111	Basic PC Literacy*	1	2	0	2
<i>Totals:</i>		11	13	0	17
Certificate Total					17

*CIS 110 Introduction to Computers may be substituted.