

# Beaufort County Community College Library

## Policy on Confidentiality of Library Records

*The Council of the American Library Association strongly recommends that the responsible officers of each library, cooperative system, and consortium in the United States:*

1. Formally adopt a policy which specifically recognizes its circulation records and other records identifying the name of library users to be confidential in nature.
2. Advise all librarians and library employees that such records shall not be made available to any agency of state, federal, or local government except pursuant to such process, order, or subpoena as may be authorized under the authority of, and pursuant to, federal, state, or local law relating to civil, criminal, or administrative discovery procedures or legislative investigative power.
3. Resist the issuance or enforcement of any such process, order, or subpoena until such time as a proper showing of good cause has been made in a court of competent jurisdiction.

***Statement from ALA:***

***Adopted January 20, 1971; revised July 4, 1975, July 2, 1986, by the ALA Council.***